

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT
PUDUCHERRY

No. 1703/DRDM/DM/D2/2020/76

Dated 07 Aug 2020

ORDER

Sub: DRDM - COVID-19 - Restarting Aadhaar Enrolment / Update activities at Aadhaar Enrolment centers - Guidelines-Reg.

Ref: Circular F.No.4(4)/57/122/2012/UIDAI/Pt dated 28.04.2020 of the UIDAI, Ministry of Electronics and Information Technology

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The Novel Corona Virus (COVID-19) outbreak which has been declared as a Notified Disaster under the provision of Disaster Management Act, 2005, has prompted the Government for suspension of various activities including Aadhaar Enrolment / Updation.

The Unique Identification Authority of India, Ministry of Electronics and Information Technology, Government of India, vide circular cited issued guidelines for restarting of Aadhaar Enrolment / Updation activities at Aadhaar Service centers across the country based on the specific directions of the District Administration.

In pursuance of the said guidelines, the Aadhaar Service centers / Common Service Centers outside the containment zone may be permitted to restart Aadhaar Enrolment / Updation activities subject to strict compliance with safety and social distancing norms as annexed along with the directives issued by the Ministry of Health & Family Welfare, Government of India from time to time.

The Centers whenever comes under containment zone shall remain closed during the period of containment.



(Dr. ARUN.T, IAS)

SECRETARY TO GOVERNMENT
(REVENUE / RELIEF & REHABILITATION)

To

1. The Director, Planning & Research Department, Puducherry
2. The Director, Directorate of Information Technology, Puducherry

Copy for information:

1. The Chief Secretary , Puducherry
2. The Development Commissioner, Puducherry
3. All Secretaries to Government, Puducherry
4. The District Collector, Karaikal
5. The Regional Administrator Mahe / Yanam
6. EOC war room.

Copy submitted to:

1. The Hon'ble Lt. Governor, Puducherry
2. The Hon'ble Chief Minister, Puducherry
3. All Hon'ble Ministers, Puducherry.

Annexure

Precautions to be taken at Aadhaar Enrolment Centres

1. The Premises of enrolment centres as well as devices shall be sanitized frequently.
2. All Operators and other staff at the enrolment centres shall follow all personal hygiene directions issued by the authorities such as frequent washing of hands using soap/ using sanitizer etc.
3. The staff shall avoid touching their nose/ eyes/ mouth while working.
4. Staff and Residents should wear face mask at the centre all the time. Residents shall remove the mask briefly only at the time of capturing facial image.
5. Residents visiting enrolment centres should follow the personal hygiene directions.
6. The operator shall clean the biometric devices after every enrolment/update.
7. Enrolment centres shall ensure physical distancing (minimum 1 meter) between tables/operator stations.
8. Resident may be advised to occupy alternate chairs to ensure social distancing. Encourage open air seating wherever practical with adequate distancing.
9. Residents or staff members experiencing symptoms like cough, fever, breathing difficulties etc. should be advised to avoid coming to the centre.
10. Every enrolment centre shall display advisory for residents as per the template provided by UIDAI.
11. Staff members at enrolment centres should keep themselves up to date on the latest COVID-19 hotspots and avoid travel to such areas.
12. Enrolment centres should advise residents from COVID-19 hotspots to avoid coming to Enrolment centres.